

**Faculty Advisory Council Meeting – Minutes**  
**September 25, 2012**

Present: Miriam Conteh-Morgan, Nancy Courtney, Magda El-Sherbini (Chair), Dracine Hodges, Bruce Leach, Jessica Page, Cyndi Preston, Karla Strieb, Kathy Webb

Guest: Tschera Connell

Dracine distributed a draft of the Faculty New Hire Aid for Supervisors. The group suggested additions. We will share the draft with AP&T before taking it to a Faculty Meeting. Magda recommended that the document be reviewed again after one year.

Acting on Carol Diedrich's behalf, Karla alerted the group that the term for the current Procedures Oversight Designee (POD) is nearing the end and sought advice from the group for Carol on appointment/reappointment for this position (the POD is appointed by the Director according to the standing rules of AP&T).

Tschera Connell reviewed proposed changes to the AP&T Criteria and Procedures document. Most of the changes are editorial, but some are substantive and will require discussion at a Faculty Meeting and a vote. AP&T is hoping to have revisions approved in time for the next review cycle.

The minutes of the August meeting were approved as distributed.

The group planned the agenda for the Faculty Meeting on Monday, October 15th.

Submitted by Bruce Leach  
9/26/12